



Family Moving Checklist

Send Change of Address to:

- Post Office: give forwarding address
- Charge accounts, credit cards
- Subscriptions: notice requires several weeks

Don't Forget:

- Bank: transfer funds, arrange check-cashing in new city
- Insurance: notify new location for coverage: life, health, fire, auto
- Automobile registration: transfer of car title registration if necessary; also driver's license, city windshield sticker, motor club membership
- Utility companies: gas, light, water, telephone, perhaps fuel; get refund of deposits; arrange for immediate service in new location
- Route deliveries: laundry, newspaper, milk, diapers; changeover of services
- School records: ask for copies or transfer of children's records
- Medical, dental, prescription histories: ask doctor and dentist for referrals, transfer needed prescriptions, eyeglasses, x-rays
- Church, club, civic organizations: transfer memberships, get letter of introduction
- Pets: ask about regulations for licenses, vaccinations

And be Sure to:

- Plan for special care needs of infants and children
- Empty freezer, plan use of foods
- Defrost freezer/refrigerator--place charcoal inside to dispel odors
- Have appliances services for moving
- Clean rugs or clothing before moving; have them wrapped for moving

And on Moving Day:

- Carry currency, jewelry, and documents yourself or use registered mail
- Plan for transporting pets
- Carry traveler's cheques for quick, available funds
- Let close friends or relatives know route and schedule you will travel, including overnight stops; use them as a message headquarters
- Double-check closets, drawers, shelves to be sure they are empty
- Leave all old keys needed by new tenant or owner with agent or REALTOR®

